Schedule Appointments on Your Time through myMemorialChart!

Convenient care you have come to expect!

Steps to Schedule an Appointment Online:

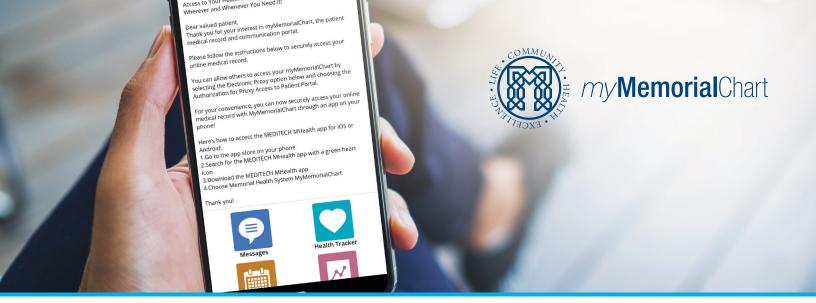*(Instructions to sign up and register for myMemorialChart are on the next page.)*

1. Login in to myMemorialChart.

2. Click appointments. **Appointments**

3. Click schedule an appointment or virtual visit and then hit next. **Schedule Appointment**

4. Select the earliest available or view the entire schedule.

5. If there are no same/next day appointments available online, please call your provider's office or our contact center at **(740) 373-5892.**

6. Once you have selected an appointment date and time please click next.

7. Enter the reason for your appointment.

8. Make sure your contact information is up to date.

9. Leave any additional comment your provider may need to know.

10. Hit submit and you will receive confirmation your appointment has been scheduled.

mhsystem.org/mymemorialchart

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myMemorialChart

ABOUT

myMemorialChart offers you personalized and secure online access to portions of your electronic medical record (EMR). Our EMR portal allows patients and caregivers the ability to easily access test results, request prescriptions, view medical history, pay your bill, and more from one location.

HOW TO ENROLL

Visit **mhsystem.org/MyMemorialChart** and fill out the form to request access to your account. Once enrolled in our system, you will be sent an email to verify your email address, and also be provided with a username and temporary password to access your account. Use this log in information to sign in then, follow the prompts to set up a new password and access your information.

WHAT YOU CAN ACCESS

- See portions of your health record, including appointments. Appointment information will be updated within 24 hours of the visit.
- Ask questions and request prescription refills (excludes narcotics).
- Download the health record app, "MHealth" to your smartphone or device.

- Recieve messages from your care team.
- Keep track of appointments, medical history, test results, immunizations, and more.
- Link to other EMR portals through an API (Application Programming Interface).

SUPPORT

For questions regarding myMemorialChart, call **(740) 568-4743**. Please allow 24 - 72 business hours for our team to respond. Terms of use, proxy access, troubleshooting tips, and other additional information can be found at **mhsystem.org/myMemorialChart**.

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